



Subject:	Institute of Licensing National Training Event
Date:	14 August 2019
Reporting Officer:	Stephen Hewitt, Building Control Manager, Ext 2435
Contact Officer:	James Cunningham, Regulatory Services Manager, Ext 3375

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	The Institute of Licensing is the professional body for licensing practitioners in local government, the police, private sector, trade and the legal profession. The Institute was established to provide education and training and to disseminate knowledge in all matters relating to licensing. The Institute operates throughout England, Wales, Northern Ireland and Scotland.
1.2	Members are reminded that Belfast is a Corporate Member affiliated to the Northern Ireland Region of the Institute and Mr James Cunningham, within the Building Control Service, is the Chairman of the Institute of Licensing (Northern Ireland Region) and a Director and Trustee of the Institute. This year the Institute will hold their National Training Event at the Holiday Inn Hotel, Stratford-Upon-Avon from Wednesday 20 to Friday 22 November 2019. The training event
1.3	will include topics such as:-

	<ul style="list-style-type: none"> • Licensing developments in Northern Ireland; • The Role of Safety Advisory Groups; • The Role of the Licensing Authority, delegations and authorisations; • Conducting Licensing hearings; • Planning and Licensing - where are we now and the Raynsford Review outcomes.
2.0	Recommendations
2.1	It is recommended that the Committee authorises the Chair, the Deputy Chair, the Director of Planning and Building Control and the Building Control Manager or their nominees to attend the Institute of Licensing National Training Event from the 20 to 22 November 2019.
2.2	Members also might wish to consider funding the travel to the conference of Mr Cunningham in recognition of his work in attaining the position of chairman of the Northern Ireland Branch. Mr Cunningham's residential fee for the event is paid for by the Institute of Licensing.
2.3	It is also recommended that the Committee agree to authorise the payment of the conference fees, together with the appropriate travelling, subsistence and attendance allowances in connection therewith.
3.0	Main report
	<u>Key Issues</u>
3.1	The National Training Event is a great opportunity for Members and Officers to meet with licensing professionals from across the UK and keep abreast of changes to licensing in other jurisdictions. The contacts established through previous conferences have been of great benefit. Members may recall Stephen McGowan (Partner with national law firm TLT LLP) attended a meeting of the Licensing Committee in 2015 to provide Members with an overview of the Scottish licensing system and to comment on proposed changes to legislation here.
	<u>Financial & Resource Implications</u>
3.2	The residential fee for the training event is £735.25 including VAT per delegate and travelling and subsistence will be approximately £200 per delegate. The fee includes full access to the programme on each day, all meals and overnight accommodation. This figure has already been allowed for in the estimates for the current year.
	<u>Equality or Good Relations Implications/Rural Needs Assessment</u>
3.3	There are no issues associated with this report.
4.0	Appendices – Documents Attached
	<ul style="list-style-type: none"> • Appendix 1 – Preliminary details of the National Training Event